


**MASSACHUSETTS MOTOR TRANSPORTATION
ASSOCIATION**
and
NATMI
Present**Fleet Safety Certification Course**

Motor Fleet Safety Basics – March 22-23, 2010
Managing Motor Fleet Safety Programs – March 24-25, 2010
Certification Exam – March 26, 2010



Get certified
in fleet
safety now!

Course Benefits of Motor Fleet Safety Basics:

After this course, participants will be able to:

1. Recognize the role of the safety supervisor in implementing quality fleet safety programs.
2. Implement record keeping systems to meet DOT and OSHA regulatory requirements.
3. Conduct basic on-site accident investigations and compile accident reports.
4. Implement procedures to prevent employee injury and control workers' compensation claims.
5. Apply strategies to hire successfully.
6. Identify and implement strategies to improve driver retention.
7. Identify safety-related training needs and deliver effective safety training programs.
8. Describe the benefits and requirements for becoming a NATMI certified safety professional.

Course Description:

This "Fleet Safety 101" program is designed to provide training on effective implementation of safety-related policies and procedures. A training requirement for NATMI's safety certification program, this course is designed for line-level safety supervisors, with the basic emphasis on what they need to do and when and how to do it. Managers of small fleets and experienced safety professionals seeking a refresher on technical issues will find this course helpful as well.

You'll gain technical knowledge taught within the context of the importance of safety and applying a quality management approach to safety program implementation. Some pre-reading is also required.

The following topics will be covered:

- ⇒ Objectives of a fleet safety program
- ⇒ Overview of NATMI certification for safety professionals
- ⇒ DOT/OSHA Record keeping issues and requirements
- ⇒ Reporting and documenting vehicle accidents
- ⇒ Employee injury control and prevention
- ⇒ Hiring the right people
- ⇒ Driver retention
- ⇒ Safety training
- ⇒ Implementing safety in your company

Testing Option:

Individuals seeking certification as a Certified Safety Supervisor (CSS) or Certified Director of Safety (CDS) can opt to test out of this basic course. NATMI will provide further details if you wish to take this option.

Course Benefits of Managing Motor Fleet Safety Programs:

After this course, participants will be able to:

1. Establish safety policy and procedures.
2. Apply quality management principles and tools to safety management.
3. Develop measurement standards and control systems for fleet safety.
4. Analyze company records to quantify the Return on Investment of safety programs.
5. Evaluate critical data in each technical program area covered in this course.
6. Make recommendations to establish and continuously improve safety programs.
7. Act as an advocate for safety in their company.
8. Create a company safety culture and "sell" upper management on the safety philosophy.

Course Description:

This course is designed to provide transportation safety directors and prospective safety directors with the vision and skills that they need to manage an effective safety program. Participants will be playing the role of a newly hired safety director at a company in need of a safety overhaul. Through case-based scenarios, learn how to "sell" safety to top management, foster a safety "culture" in the organization, demonstrate safety's Return on Investment, and consistently improve the safety of company operations using quality management approaches. The following topics will be covered:

- ⇒ How to become a Certified Director of Safety (CDS)
- ⇒ Safety is good business – demonstrating the effect of safe operation on profitability.
- ⇒ The quality management approach to safety programs: how to identify the root cause of company safety problems and establish systems for continuous improvement.
- ⇒ Employee injury/illness management programs: focusing on critical safe behaviors to prevent or reduce injuries; managing injury costs through early return to work programs.
- ⇒ Driver performance management: using quality tools to identify the root causes of Hours of Service violations and to analyze driver turnover.
- ⇒ Accident analysis and litigation: root cause analysis of accident trends; a case study in accident litigation.
- ⇒ Implementing safety: how to implement the concepts introduced in this course in your own company.

**These courses have been approved for Continuing Education Units through
University of Central Florida**

Want to become certified?

Now you can do it for less money and in less time!

The courses above are applicable toward NATMI's nationally recognized, university accredited certification programs. Taking the courses is the first step toward earning a credential that will help you become a more competent professional, earn industry recognition and credibility in court testimony. For more information on membership or how to become certified, call (303) 952-4013.

If you have the job experience, you can pay one lump sum that covers all fees for certification, and complete the process within a 60-day time frame – or less.

How to Become Certified

Job Experience Required:

Certified Director of Safety (CDS): 5 Years (or 4 years if you have a college degree) experience in fleet safety management

Certified Safety Supervisor (CSS): 2 Years in fleet safety profession

NATMI Accelerated Certification School Format	
Certification Category:	CSS and CDS
On your own prior to courses:	Complete pre-reading and review certification kit
Course requirement #1:	Motor Fleet Safety Basics (Classroom or Testing Option)
Course requirement #2:	Managing Motor Fleet Safety Programs (Classroom)
Exam and Exhibit workshop:	Certification examination and Exhibit workshop on 4/22, morning following the training courses
On your own following courses:	Submit certification application and exhibit binder within 60 days of classroom training and exam

Fees for Professional Certification Applicants:

All-inclusive tuition for Accelerated Certification School Program (includes course fees, NATMI membership fee, certification kit and certification application fee):

\$1,295 (4 days of classroom training & certification exam)
\$1,195 (testing option for MFSB, 2 days classroom training – MMFSP & certification exam)

Seminar Location

**Dunkin Donuts Northeast Distribution Center
150 Depot Street, Bellingham, MA 02019**

Registration

Please mail or fax registration and payment to:

NATMI
Dept. 1117
Denver, CO 80256
Fax: 775-370-4055

or register online at www.natmi.org

**Motor Fleet Safety Basics – March 22-23
Managing Motor Fleet Safety Programs – March 24-25
Certification Exams – March 26**

Name _____

Company or Organization _____ Title _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-Mail _____

Certification: Director (CDS) or Supervisor (CSS)

Both courses & exam \$1,295*

Testing option, 2nd course & exam \$1,195*

*Certification price (\$1295/\$1195) above includes course fees, NATMI membership, certification application fee and certification kit.

Courses only:	Member**	Non-Member
MFSB testing option only	<input type="checkbox"/> \$365	<input type="checkbox"/> \$465
MFSB course only	<input type="checkbox"/> \$480	<input type="checkbox"/> \$580
MMFSP course only	<input type="checkbox"/> \$480	<input type="checkbox"/> \$580
Both courses (no certification)	<input type="checkbox"/> \$960	<input type="checkbox"/> \$1,160

**Members of MMTA or NATMI

Early Bird Discount:

Register 21- days ahead and take \$20 off per day

All Fees for Seminars Must be Paid in Advance

NATMI Membership: \$250/year

(Seminar discounts, professional certifications, mentor program, networking opportunities, newsletters)

Massachusetts Motor Transportation Association

Membership: Yes! I'd like information on membership sent to the above address.

Total: \$ _____

Check enclosed / Credit Card: MC Visa Amex

Card Number _____ Exp. Date _____

X _____

Signature

Cancellations: Registration fees for cancellations received 30 days or more prior to a course can be refunded, less a \$50 fee. Cancellations received less than 30 days prior to the course will be refunded, less a \$75 fee. While NATMI makes its best attempt to hold all scheduled courses, occasionally cancellation or postponement is necessary. In such cases, NATMI cannot be responsible for non-recoverable prepaid travel expenses or fees incurred by a student. Please check course status with NATMI before purchasing airline tickets, etc.